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6 DISTRICT COURT OF GUAM
7 TERRITORY OF GUAM
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10 MARESA L. ANDERSON,

Civil Case No. 07-00003

11 Plaintiff,

12 vs.

13 UNITED STATES OF AMERICA,

ORDER

14 Defendant.

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16 Based upon the parties oral consent to meet with the below-signed Magistrate Judge to
17 discuss settlement, a Settlement Conference shall be held on Wednesday, June 18, 2008,
18 at 10:00 a.m. The Court directs the parties to read this Order carefully as it controls the
19 settlement procedure for this case.

20 **1. Presence of Lead Counsel.** Unless a party is proceeding *pro se*, the attorney
21 attending the settlement conference must be the lead trial counsel.

22 **2. Presence of All Parties.** All parties or the party's representative to the litigation must
23 attend the settlement conference. A representative with *unrestricted* settlement authority must
24 appear on behalf of corporations and other business entities.

25 **3. Insurance Matters.** In cases involving insurance, a representative with *unrestricted*
26 settlement authority must appear on behalf of the insurance company.

27 **4. Confidential Settlement Letters.** Each party must submit a confidential settlement
28 letter, no more than five (5) pages in length, no later than noon on Wednesday, June 11, 2008.

1 The letter should not be filed, but should be submitted in a sealed envelope and labeled
2 "SEALED: CONFIDENTIAL SETTLEMENT LETTER FOR IN CAMERA REVIEW ONLY."
3 The letter should set forth the party's statement of the case, including strengths and weaknesses,
4 and the party's settlement position, including the last offer or demand made by the party and a
5 statement of the offer or demand the party is prepared to make at the settlement conference. The
6 settlement conference letter shall be returned to the party that submitted the letter at the end of
7 the settlement conference.

5. Date and Time of Conference. The settlement conference shall be scheduled for
Wednesday, June 18, 2008, at 10:00 a.m.

10 || SO ORDERED.



**/s/ Joaquin V.E. Manibusan, Jr.
U.S. Magistrate Judge
Dated: May 30, 2007**